



MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES & PARKS
Lynn Posey, Executive Director

Purchase Order Increase Request

(All increases must be signed by Bureau Director and, if over \$1,000, Executive staff)

Date: _____

Vendor Name: _____

Vendor Number: _____

xNet Request Number: _____

Original Requested Amount: _____

Line ___ Increase Amount: _____

Line ___ Increase Amount: _____

Line ___ Increase Amount: _____

New Purchase Total: _____

Requestor: _____

Explanation: _____

Bureau Chief Approval: _____

Executive Staff Approval (If Over \$1,000): _____

Accounting Staff Approval: _____

Revised 10.12.2022